



# TENDER REGISTRATION GUIDELINES

## MGTC/TD03/2019

### (PAVILION MANAGEMENT EXPO 2020 DUBAI)

1. Malaysian Green Technology Corporation ("GreenTech Malaysia") has been appointed by the Government of Malaysia as the implementing agency for the participation of Malaysia in Expo 2020 Dubai ("Project").

GreenTech Malaysia hereby invites interested organisations to participate in the Tender:

**MGTC/TD03/2019 - PERKHIDMATAN MEMBINA, MEREKA BENTUK, MEMASANG, MENGUJITERIMA PENGISIAN KREATIF DAN TEKNOLOGI DAN HIASAN DALAMAN SERTA MENGURUS DAN MENYELENGARA PAVILION MALAYSIA BAGI TEMPOH PENYERTAAN MALAYSIA DI EXPO 2020 DUBAI**

subject to the participating organisations fulfilling the following **MANDATORY** requirements:

1. Must officially registered with GreenTech Malaysia through GreenTech Malaysia's website: [www.greentechmalaysia.my](http://www.greentechmalaysia.my) ;
  2. Registered with Ministry of Finance (MOF) with *Kod Bidang* of 221305 (*Penyediaan Pentas/ Pameran pertunjukan, taman hiburan, karnival dan pestaria*);
  3. Having experience in providing the identical and/or similar works and/or services in expos organised outside of Malaysia;
  4. The participating organisations do not have any effective contract of services or works, either directly or indirectly, with GreenTech Malaysia or any of GreenTech Malaysia's consultants or contractors of the Project as at the date of the Tender is open; and
  5. The participating organisations' managements, directors and/or shareholders shall not have any form of direct or indirect involvement, association, connection and/or relationship related to the Project which, at the sole opinion of GreenTech Malaysia, constitutes as conflict of interest or unfair advantage in the preparation or submission of the Tender.
2. The registration form can be downloaded from GreenTech Malaysia's website [www.greentechmalaysia.my](http://www.greentechmalaysia.my). The participating organisations are required to submit the registration form duly completed, signed by the authorised personnel and with the organisation's official stamp. The organisation shall also submit the profile. The said documentations must be submitted via email: [procurement@greentechmalaysia.my](mailto:procurement@greentechmalaysia.my).
  3. The Tender Registration period shall be opened from **16<sup>th</sup> Dec 2019 to 19<sup>th</sup> Dec 2019**. GreenTech Malaysia shall contact the organisations that have submitted the documentations in Paragraph 2 above to attend for the Tender Briefing session (with event details) via email and/or telephone calls. The invited organisations **MUST** reply the same for their acceptance or decline.
  4. To obtain the Tender Documents, each participating organisation will be charged **Ringgit Malaysia Five Thousand (RM5,000) Only, Non-Refundable**. Tender Documents can only be purchased by the officially registered and invited organisations. Payment **MUST** strictly be made via **Bank Draft**, payable to "**Malaysian Green Technology Corporation**" and be presented at the front counter on the Tender Briefing day. **Tender Documents shall only be released to the participating organisations upon receipt of the Tender Fee / Bank Draft.**
  5. Kindly contact the Tender Secretariat team at [procurement@greentechmalaysia.my](mailto:procurement@greentechmalaysia.my) for further clarifications.