



**APPLICATION FORM GITA ASSET
(MGTC GITA/A)**

REG. NO.	MGTC/DC/REC/GTGT-001
REVISION	5
DATE	24/04/2024

SECTION A: COMPANY INFORMATION

A1: Company Profile

Company Name			
Registration Type			
Company Registration No.		New SSM Company Registration No.	
Date of Incorporation		Income Tax Reference No.	
Registered Address			
	Postcode		City
	State		
Correspondence Address			
	Postcode		City
	State		
Company Email		Tel. No.	
Website		Fax No.	
Company Background			
Paid-up Capital			
Financial Year End			

A2: Contact Person

Name	
Designation	
Email	
Phone No.	

SECTION B: PREVIOUS COMPANY ACTIVITY(S)/ PROJECT(S)

**B1: Incentives/ Grants
(Investment Tax Allowance/ Reinvestment Allowance/ Pioneer Status/ Etc.)**

Type of Incentive/ Grant/ Etc.	Date of Approval	Effective Date Period	Activity/ Project	Ministry/ Government Agency	Incentives/ Grant Status

SECTION C: PROJECT DESCRIPTION

C1: Project Information

Date of First Invoice			
Total Project Cost			
Project Location Address	Date of Project Completion	Location Ownership (Owner / Tenant)	

C2: Manpower
(Person-in-charge for the specific project)

Name	IC No.	EPF No.

C3: Qualifying Asset/ Activities for GITA Asset

Sector/Area	Technology	Asset	(✓)
Transportation	Electric Vehicles (EV)	Electric Motorcycle/ Scooter	
		Electric Bus	
		Electric MPV Panel Van	
		Electric Movers/ Terminal Tractors	
		Electric Forklift	
		Light & Heavy-Duty Truck/ Lorry	
	EV Infrastructure	Electric Vehicle Charging System	
		Battery Swapping	
Green Building	Green Building	Based on the Green Cost Certificate issued by Green Building Certification Body	
Renewable Energy	Energy Storage	Battery Energy Storage System (BESS)	
Renewable Energy System	Renewable Energy Project for Own Consumption	Solar	
		Biomass	
		Biogas	
		Mini Hydro	
		Geothermal	
		Wind Energy	
Energy Efficiency	Transformer	Transformer	
	Energy Efficient Appliances	Thermal Energy Storage/ Collector	
		Variable Air Volume (VAV)	
		Variable Refrigerant Volume (VRV)	
	Chiller	Chiller	
	Heat Operated Air Conditioner	Absorption & Adsorption Air Conditioner	
	Cooling Tower	Cooling Tower	
	Air Compressor	Air Compressor	
	Air Filtration System	Industrial Air Filtration system with energy efficient motors	
	Heat Recovery	Heat Recovery System	
	Boiler	Hot Water & Steam Boiler	
Water Heater	Industrial Water Heater		
Waste	Waste Composter	Composter	
	Waste Recycling	Waste Recycling System	
Water	Wastewater Recycling	Wastewater Recycling System	
	Rainwater Harvesting	Rainwater Harvesting System	

C4: Green Technology Asset/ Equipment Information

Asset	Brand & Model	Serial No.	MyHIJAU Certificate No.	MyHIJAU Certificate Validity

C5: Service Provider/ Consultant Information

Company Name			
Address		Postcode	
		City	
		State	
Person-in-charge Name			
Designation			
Tel. No.			
Mobile No.			
Fax No.			
Email Address			

SECTION D: SUPPORTING DOCUMENTS

No.	Documents to be submitted	(✓)
1.	Business Premise License from the Local Authority. This is applicable to a company exempted from Manufacturing License under the Industrial Coordination Act 1975	
2.	Latest printout of SSM Company Profile (e-info) by Companies Commission of Malaysia (SSM)	
3.	Manufacturing License issued under the Industrial Coordination Act 1975, or Confirmation Letter for a Company Exempted from Manufacturing License under the Industrial Coordination Act 1975 from MIDA (PDA)	
4.	Copy of all previous incentives/ grants (please provide copy of Approval Letter)	
5.	Land Title	
6.	Tenancy Agreement (if applicable)	
7.	Latest Audited Account	
<u>Technical Documentation</u>		
8.	GITA Technical Description Form	
9.	Valid MyHIJAU Certificate	
10.	Technical Datasheet	
11.	Invoices	
12.	Technical Drawing (Project Layout & SLD) (As-built drawings endorsed by the Competent Person)	
13.	Approval from Relevant Authority(s)	
14.	Approval from Green Building Certification Body – for green building project	
15.	Proof of Project Completion	
16.	Energy Simulation Report	
17.	Copy of Electricity Bills (12 months before project commissioned)	
18.	Copy of Water Bills (12 months before project commissioned) – for water sector project	
<u>Other Related Supporting Documents</u> (Please list down the documents)		

SECTION E: COMPANY DECLARATION

Name	
IC No.	
Designation	

I hereby declare that:

- the data contained in this application is, to the best of my knowledge, true and complete. I also declare that the documents attached are genuine. For any false declaration, MGTC has the right to reject the application.
- furnished all relevant documents required as stated in the checklist.
- to grant full access to MGTC and any party(s) authorized by MGTC to visit the approved project at any reasonable time as may be determined by MGTC.
- companies within the same group incurred qualifying capital expenditure will be imposed the following conditions:
 - The project shall be implemented in a building/location separate from other activities carried out by the holding company or related companies;
 - The plant, machinery and equipment used for this project shall be separated plant, machinery and equipment and shall not be transferred from the holding company or related companies;
 - All employees of the company shall be separated from the employees of the parent company or related companies except for the management staff and directors of the company; and
 - The establishment of this project will not result in a reduction in the investment of the parent company or related companies.

Signature

Company's Stamp

Date

SECTION F: EXTERNAL AUDITOR VERIFICATION

**Name of
External Auditor**

I/We confirmed that I/We have inspected all documentations and expenditures as detailed in this request and confirmed that the information provided are in accordance to the procedures performed by us as agreed upon with the applicant.

Signature

Company's Stamp

Date

APPLICATION SUBMISSION

Completely-filled application form and all the supporting documents must be submitted in **softcopy** to Green Incentives Team through email as below:



rosmah@mgtc.gov.my

Please note that the hardcopy of all supporting documents must be kept by the applicant and produced to LHDNM upon request.