



REGISTERED ELECTRICAL ENERGY MANAGER GUIDELINE

Registered Electrical Energy Manager (REEM) is a person who has been registered and appointed by Energy Commission (Suruhanjaya Tenaga) as Electrical Energy Manager and holds a valid certificate of registration.

Registered Electrical Energy Manager (REEM) guideline under Efficient Management of Electrical Energy Regulation (EMEER) 2008 is one of the training program that has been recognised by Energy Commission. This half day training is carried out to provide information and assist energy managers to apply REEM with Energy Commission.

Course Objectives

- To develop participants understanding on Energy Efficiency Regulations & Act
- An overview of the Efficient Management of Electrical Energy Regulations (EMEER) 2008
- To provide guidelines for Prospective and Registered Electrical Energy Manager (REEM)
- To provide information using Energy Management Information System (EMIS)

Who should attend?

Energy Managers, Facility/Maintenance Managers or Engineer, Professional Engineer



Time:
9.00am – 1.00pm (1/2 Days)

Venue:
Webinar (MS Teams)

Fee:
RM 127.20

- ❖ Fee is inclusive 6% SST
- ❖ Full payment must be made before the training date
- ❖ Full attendance of programme shall entitle participants to 2 CDP points from Energy Commission (Suruhanjaya Tenaga)

REGISTRATION FORM ()

To confirm your registration, kindly complete this form and email to us at training@mgtc.gov.my
For course enquiry, please contact us at: 03-8821 0800 or visit www.mgtc.my

Training date :/...../.....

Venue :

Type of Payment (Please tick) :

- Cash
 Cheque (no.....)
 Local Order (Government Only)
 HRDF-SBL Khas (Invoice is not required)
 Tax Invoice

Reg. No.	MGTC/DC/REC/TRNG-015
Revision	1
Date	17/9/2020

Company Stamp and Address

Organisation Details:

Contact Person:

Designation:

Tel: Fax: Email:

Participant Details (1) :

Full name (as per IC):

Designation: Mobile Phone: Email:

Highest Education Level:() Vegetarian Meal

Participant Details (2) :

Full name (as per IC):

Designation: Mobile Phone: Email:

Highest Education Level:() Vegetarian Meal

Participant Details (3) :

Full name (as per IC):

Designation: Mobile Phone: Email:

Highest Education Level:() Vegetarian Meal

Please attach copy of the following:

- Identification Card (I.C)

Payment Details:

- Payment should be made to "Malaysian Green Technology and Climate Change Centre" (CIMB Islamic Bank Berhad: 86-0043462-1).
- Payment by Local Order is only for Government, Government Agencies and Government-linked companies

Terms and condition:

Program Fee

- ✓ Fee includes refreshment, course materials, and certificate.
- ✓ Admittance will only be permitted upon receipt of full payment.
- ✓ For Government, Government Agencies and Government-linked companies, guarantee letter is accepted however payment must be made within 14 working days after the completion of training.

Cancellation/Transfer:

- ✓ Upon registration, participants(s) are considered successfully enrolled in the event. Should participant(s) decide to cancel/transfer their enrolment, a cancellation policy shall be applied as follows:
 - Written cancellation/transfer received less than five (5) working days from the date of the programme:
 - A refund (less administrative charge of 20%) will be made
 - Unpaid registration will also be liable for 20% administrative charges
 - Written cancellation/no show on the day of programme:
 - No refund will be entertained
 - Unpaid registrations will also be liable for full payment of the registration fee
 - Partial cancellation is not allowed

Substitution of participant(s) is allowed with no additional charge provided. MGTC must be notified in writing of the name and designation of the new participant(s) five (5) days from the date of programme.

Certificate of Attendance and CPD Hours

- ✓ Upon full attendance of the programme, participants will be issued an Attendance Certificate during last day of training.
- ✓ The CPD hours will be stated in the Attendance Certificate. Participant(s) details will be submitted to ST within two (2) weeks after the programme.

Data Protection

- ✓ Personal Data is gathered in accordance with the Personal Data Protection Act 2010 (Act 709).

Disclaimer

- ✓ MGTC reserves the right to change the venue, facilitator, and reschedule or cancel the course whenever deemed necessary. We shall inform participant(s) if any changes arise. MGTC also reserves the right to make alternative arrangements without prior notice should it be necessary to do so. Upon signing the registration form, you are deemed to have read and accepted the terms and conditions.