



# Online CERTIFIED ENERGY MANAGER TRAINING COURSE (EMTC)

TIME: 9.00am – 5.00pm (5 Days)

Energy Manager Training Course has been designed to provide knowledge and skills to implement Sustainable Energy Management Systems to all Energy Managers and certify them under the AEMAS scheme. The program will assist participants to prepare an action plan on how to implement energy management system (EMS) at the workplace

## **Course Objective**

To provide knowledge and skills to implement Sustainable Energy Management Systems to all Energy Managers and certify them under the scheme

Who Should Attend?

Future Energy Managers, Professionals from any discipline, Facility/ Maintenance managers or Engineers - Industry personnel and members of related associations

## Pre- requisites for participant;

- Age above 21 years old with proficient in English
- Holds a degree in any field
- Min two (2) years working experiences in Supervisory / Managerial Role
- \* All supporting document MUST BE certified by HR Department



- 20 CDP from ST
  - HRDF Claimable Capped at RM3500 Max

Meet The Experts

Normal : RM 4,300 pax Group of 4 (and above) : RM 4,000 pax Early bird : RM4,100 pax

Price excluding 6% SST

FEES

- Early bird rate: payment must be made fourteen (14) days before the training date.
- HRDF applicant Please switch your training mode

: 603 8921 0800 (Ms Husna /Mr Hafeez) : training@mgtc.gov.my

REGISTRATION FORM (	) To confirm your registration, kindly complete this form and email to us at training@mgtc.gov.mv For course enquiry, please contact us at: 03-8821 0800 or visit www.mgtc.my			
Training date :///			Reg. No.	MGTC/DC/REC/TRNG-001
Venue :			Revision	1
Type of Payment (Please tick) :			Date	17/9/2020
Cash Cheque ( no) Local Order (Government Only) HRDF-SBL Khas (Invoice is not requ Tax Invoice	iired)		Company	/ Stamp and Address
Organisation Details:				
Contact Person:				
Tel: Fax:		Email:		
Participant Details (1) : Full name (as per IC): Designation: Highest Education Level:	Mobile Phone:			
Participant Details (2) :				
Full name (as per IC): Designation:	Mahila Dhana:			
Highest Education Level:		) Vegetarian Meal	Liliqii	
Participant Details (3) :				
Full name (as per IC):				
Designation:			Email:	
Highest Education Level:	(	) Vegetarian Meal		
Please attach copy of the following: <ul> <li>Identification card (I.C)*</li> <li>Degree Certificate*</li> <li>Brief CV*</li> </ul> *certified true copy by superior or HR Department Payment Details:				
<ul> <li>Payment should be made to "Malaysian Gi</li> <li>Payment by Local Order is only for Gover</li> </ul>				k Berhad: 86-0043462-1).

Terms and condition:

Program Fee

b)

- ✓ Fee includes refreshment, course materials, and certificate.
- Admittance will only be permitted upon receipt of full payment.
- ✓ For Government, Government Agencies and Government-linked companies, guarantee letter is accepted however payment must be made within 14 working days after the completion of training.

### Cancellation/Transfer:

- Upon registration, participants(s) are considered successfully enrolled in the event. Should participant(s) decide to cancel/transfer their enrolment, a cancellation policy shall be applied as follows:
  - a) Written cancellation/transfer received less than five (5) working days from the date of the programme:
    - A refund (less administrative charge of 20%) will be made
      - Unpaid registration will also be liable for 20% administrative charges
    - Written cancellation/no show on the day of programme:
      - No refund will be entertained
        - Unpaid registrations will also be liable for full payment of the registration fee
        - Partial cancellation is not allowed

Substitution of participant(s) is allowed with no additional charge provided. MGTC must be notified in writing of the name and designation of the new participant(s) five (5) days from the date of programme.

### Certificate of Attendance and CPD Hours

- Upon full attendance of the programme, participants will be issued an Attendance Certificate during last day of training.
- The CPD hours will be stated in the Attendance Certificate. Participant(s) details will be submitted to ST within two (2) weeks after the programme.

#### **Data Protection**

✓ Personal Data is gathered in accordance with the Personal Data Protection Act 2010 (Act 709).

### Disclaimer

MGTC reserves the right to change the venue, facilitator, and reschedule or cancel the course whenever deemed necessary. We shall inform participant(s) if any changes arise. MGTC also reserves the right to make alternative arrangements without prior notice should it be necessary to do so. Upon signing the registration form, you are deemed to have read and accepted the terms and conditions.